

YMCA of Southwestern Indiana Training Dates 2026 October

Class	Date	Time	Location	Instructor
CPR/AED	Sunday, October 4	1:00pm - 4:00pm	Toyota YMCA Princeton	Emily Williams
Oxygen	Tuesday, October 6	9:30am - 11:00am	Dunigan Family YMCA	Mikaela Scheu
First Aid	Thursday, October 8	9:00am - 12:00pm	Dunigan Family YMCA	Erin Helfrich
Skills Testing	Saturday, October 10	10:30am - 1:30pm	Ascension St. Vincent	Natalie Tramill
Skills Testing	Monday, October 12	4:00pm - 7:00pm	Toyota YMCA Princeton	Emily Williams
CPR/AED	Friday, October 16	11:00am - 2:00pm	Ascension St. Vincent	Natalie Tramill
First Aid	Sunday, October 18	1:00pm - 4:00pm	Toyota YMCA Princeton	Emily Williams
Skills Testing	Monday, October 19	4:30pm - 7:30pm	Ascension St. Vincent	Theresa Doyle
First Aid	Monday, October 19	5:00pm - 8:00pm	Ascension St. Vincent	Kelly Winters
CPR/AED	Wednesday, October 21	5:00pm - 8:00pm	Ascension St. Vincent	Kelly Winters
Oxygen	Thursday, October 22	5:00pm - 6:30pm	Ascension St. Vincent	Kelly Winters
Skills Testing	Wednesday, October 28	9:00am - 12:00pm	Ascension St. Vincent	Theresa Doyle
Oxygen	Thursday, October 29	5:30pm - 7:00pm	Ascension St. Vincent	Natalie Tramill

Things To Know:

- * You must register for all in-house trainings through the YMCA Front Desk
- * You have 60 days from your date of hire to complete all trainings other than Child Abuse Prevention which must be completed before or on your first day of working.
- * If you register and aren't able to attend a class, email helfrich@ymcaswin.org AND cancel your registration with the front desk.

New Hires are automatically enrolled in West Bend Academy and WordPress. Look for emails with links to the Child Abuse Training, Bloodborne Pathogens and the New Employee Orientation.

If you need to recertify in Child Abuse or Bloodborne Pathogens, send an email to helfrich@ymcaswin.org with "West Bend" in the subject line with your request for a training link.

An email with a link will be sent to you within 3 business days.

Blended Learning Information

Staff have the option to complete an online class for CPR/AED, First Aid & Oxygen. Blended Learning includes all 3 classes and can't be split into individual classes. Staff will then attend Skills Testing to demonstrate knowledge of skills.

1. Email Erin Helfrich at helfrich@ymcaswin.org with your request to register for a blended learning class.
2. You will receive an email from HSI Platform with your class information and a link. The link will be emailed within one week.
3. You will have two weeks to complete the online portion once you receive the email.
Track the amount of time you spend completing the class and "add entry" in Paycom App.
Go to Time Management - Web Time Sheet (Read Only) - Add Entry
4. After you have completed the online portion, register for Skills Testing at the front desk. The available times are listed on the training schedule. The testings are scheduled in 3 hour blocks.
You will sign up for one hour of the testing. For example, testing may be scheduled from 4:00 to 7:00 but you will register for either 4:00, 5:00 or 6:00.
5. You will have 3 weeks after you have completed the online class to attend a testing.
6. It will take at least 5 to 6 hours to complete the entire blended learning class but you are able to resume the class where you left off.

After you complete a class, your certification cards will be emailed to you from HSI. Please keep these for your records. They will arrive 3 to 4 weeks after your class.