

## YMCA of Southwestern Indiana Training Dates for February 2026

**\*UPDATED on 2/2/2026 (date change)**

Class	Date	Time	Location	Instructor
First Aid	Tuesday, February 3	8:00am - 11:00am	Dunigan Family YMCA	Atlas Allen
CPR/AED Snow Makeup	Wednesday, February 4	5:00pm - 8:00pm	Ascension St. Vincent	Natalie and Erin
Skills Testing	Friday, February 6	1:00pm - 4:00pm	Dunigan Family YMCA	Erin Helfrich
Oxygen	Saturday, February 7	8:30am - 10:00am	Ascension St. Vincent	Kelly Winters
Skills Testing	Sunday, February 8	12:30pm - 3:30pm	Ascension St. Vincent	Theresa Doyle
Skills Testing	Monday, February 9	**9:30am-11:30am	Ascension St. Vincent	Erin Helfrich
Oxygen	Monday, February 9	12:30pm - 2:00pm	Ascension St. Vincent	Erin Helfrich
Oxygen Snow Makeup	Monday, February 9	5:00pm - 6:30pm	Dunigan Family YMCA	Atlas Allen
<b>*First Aid</b>	<del>Wednesday, February 11</del> <b>Tuesday, February 10</b>	5:00pm - 8:00pm	Ascension St. Vincent	Kelly Winters
Oxygen	Thursday, February 12	10:00am-11:30am	Dunigan Family YMCA	Natalie Tramill
CPR/AED	Thursday, February 12	5:00pm - 8:00pm	Ascension St. Vincent	Kelly Winters
Oxygen	Saturday, February 14	3:00pm - 4:30pm	Toyota YMCA Princeton	Emily Williams
First Aid	Tuesday, February 17	4:00pm - 7:00pm	Toyota YMCA Princeton	Erin H/Emily W
Skills Testing	Tuesday, February 17	4:30pm - 7:30pm	Ascension St. Vincent	Natalie Tramill
CPR/AED	Saturday, February 21	8:00am - 11:00am	Dunigan Family YMCA	Atlas Allen
Skills Testing	Saturday, February 21	12:00pm - 3:00pm	Toyota YMCA Princeton	Emily Williams
CPR/AED	Monday, February 23	9:00am - 12:00pm	Ascension St. Vincent	Erin Helfrich
Oxygen	Thursday, February 26	5:00pm - 6:30pm	Dunigan Family YMCA	Atlas Allen
First Aid	Saturday, February 28	10:00am - 1:00pm	Ascension St. Vincent	Natalie Tramill

### Things To Know:

- \* You must register for all in-house trainings through the YMCA Front Desk
- \* You have 60 days from your date of hire to complete all trainings other than Child Abuse Prevention which must be completed before or on your first day of working.
- \* If you register and aren't able to attend a class, email [helfrich@ymcaswin.org](mailto:helfrich@ymcaswin.org) AND cancel your registration with the front desk.

**New Hires are automatically enrolled in West Bend Academy and WordPress. Look for emails with links to the Child Abuse Training, Bloodborne Pathogens and the New Employee Orientation.**

**If you need to recertify in Child Abuse or Bloodborne Pathogens, send an email to [helfrich@ymcaswin.org](mailto:helfrich@ymcaswin.org) with "West Bend" in the subject line with your request for a training link.**

**An email with a link will be sent to you within 3 business days.**

### Blended Learning

Staff have the option to complete an online class for CPR/AED, First Aid & Oxygen. Blended Learning includes all 3 classes and can't be split into individual classes. Staff will then attend Skills Testing to demonstrate knowledge of skills.

1. Email Erin Helfrich at [helfrich@ymcaswin.org](mailto:helfrich@ymcaswin.org) with your request to register for a blended learning class.
2. You will receive an email from HSI with your class information and a link. The link will be emailed within one week.
3. You will have two weeks to complete the online portion once you receive the email.  
Track the amount of time you spend completing the class and "add entry" in Paycom App.  
Go to Time Management - Web Time Sheet (Read Only) - Add Entry
4. After you have completed the online portion, register for Skills Testing at the front desk. The available times are listed on the training schedule. The testings are scheduled in 3 hour blocks.  
You will sign up for one hour of the testing. For example, testing may be scheduled from 4:00 to 7:00 but you will register for either 4:00, 5:00 or 6:00.
5. You will have 3 weeks after you have completed the online class to attend a testing.
6. It will take at least 5 to 6 hours to complete the entire blended learning class but you are able to resume the class where you left off.

**After you complete a class, your certification cards will be emailed to you from HSI. Please keep these for your records. They will arrive 3 to 4 weeks after your class.**